

Embassy of the United States of America Caracas, Venezuela

Embajada de los Estados Unidos Sección Consular Urbanización Valle Arriba, Caracas, Venezuela http://caracas.usembassy.gov

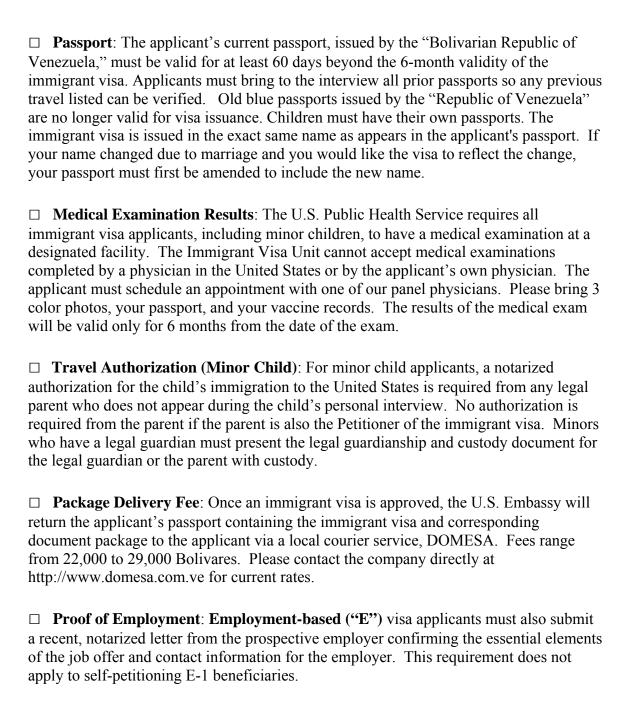
PREPARING FOR THE PERSONAL INTERVIEW

After the Petition has been filed, and the case has been cleared for processing, it will be forwarded to the U.S. Embassy in Caracas for the personal interview of the applicant ("Beneficiary"). Before the Beneficiary appears for his or her personal interview, please review the following:

- Do not send anything to the U.S. Embassy. Bring all pertinent documents with you in person to the interview.
- If you wish to retain an original document, you must bring a photocopy with the original. The Embassy does not offer photocopying services. The consular officer will return the original to the applicant by request after completion of the interview.
- It is strongly recommended that applicants keep a duplicate file copy of all documents submitted in connection with the application, with the exception of medical results, which must remain sealed until the time of the interview.
- The Petitioner is welcome to appear for the applicant's personal interview, although it is not required unless specifically requested by a consular officer.
- When you arrive at the U.S. Embassy, please ask to be directed to the Immigrant Visa Section, where applicants will be required to take a number from a ticket dispenser and will be provided service in the order of their arrival.

Applicants will need to present the following items at the personal interview. Please note that any items, such as the I-864 or \$380 application fee, which have already been submitted to the National Visa Center, <u>do not</u> need to be submitted again to the U.S. Embassy on the interview date:

□ **Birth Certificates**: All Venezuelan birth certificates presented at the U.S. Embassy during the applicant's personal visa interview must be certified by the Ministry of Foreign Relations. Please see the website of the Ministry of Foreign Affairs (*Ministerio del Poder Popular Para Relaciones Exteriores (MRE)*). If you were adopted, you must submit a certified copy of the final adoption decree.



For immigrant visa (IV) inquiries and appointments, please e-mail: **ImmigrantCaracas@state.gov**

For inquiries regarding non-immigrant tourist visas, please contact ConsularCaracas@state.gov. For inquiries regarding U.S. citizenship claims and U.S. passports, please contact acsvenezuela@state.gov.

The U.S. Embassy is closed on both U.S. and Venezuelan holidays. (http://caracas.usembassy.gov/wwwh2223.html)